

SECTION F

FACILITIES DEVELOPMENT

FA FACILITIES DEVELOPMENT GOALS

FB FACILITIES PLANNING

FCB RETIREMENT OF FACILITIES

FF NAMING NEW FACILITIES

FACILITIES DEVELOPMENT GOALS

The School Committee believes that any educational program is influenced greatly by the environment in which it functions. The development of a quality educational program and school facilities that help to implement the program must go hand in hand.

Therefore, it is the Committee's goal to provide the facilities needed for the number of students in the school system, and to provide the kinds of facilities that will best support and accommodate the educational program. To best use local resources, it is the Committee's intent, wherever possible, to partner with the Massachusetts School Building Authority.

Recognizing that school facilities are long-term community investments, the Committee will develop projects that reflect cost-effective designs, are consistent with good engineering practice, and use high quality construction, with attention to current and future technological practices for students, faculty, and school staff. Sites will be chosen to meet the educational need, maximize the use of any available community resources, and minimize any possible adverse education, environmental, social, or economic impacts on the community.

SOURCE: MASC August 2016

LEGAL REF.: M.G.L. 70B

963 CMR 2.00

Legal Ref: 963 CMR 2.00

First Reading: November 5, 2012

Second Reading: November 13, 2012

Approved: November 13, 2012

Reviewed, Revised and Updated: November 8, 2017

Auburn Public Schools

FACILITIES PLANNING

School Building Committee

As set by Town Meeting, the voting member composition of the School Building Committee shall be as follows: six (6) appointments by the Board of Selectmen; six (6) appointments by the School Committee; and one (1) appointment by the Town Moderator. In addition, and as per the Massachusetts School Building Authority (MSBA) requirements, additional non-voting members may be included. The School Building Committee (SBC) acts as the administrative authority for the projects, subject to approval of various actions by the School Committee and Town.

The School Building Committee has the following responsibilities:

1. To study and make recommendations to the Town with respect to school building needs.
2. To review thoroughly with the Superintendent and the School Committee the educational requirements in relation to school buildings.
3. To review previous studies and initiate needed studies with or without consultative assistance.
4. To employ the services of architects and cost estimators and such other professional assistance as it may deem necessary.
5. To work with the Massachusetts School Building Authority (MSBA) throughout the process to ensure that all regulations are strictly adhered to.

Staff Planning

Arrangements will be made by the Superintendent, working through principals, for the school staff to contribute in the planning of new school buildings. Teachers will be given the opportunity to submit suggestions for possible inclusion in the educational specifications.

LEGAL REFS: MGL 71:37C and D; 71:68; 71:70
Massachusetts Board of Education Regulations Governing the
School Building Assistance Act, Chapter 645 of the Acts of 1948 as
amended, FY 79
Board of Education 603 CMR 38:00 and 603 CMR 26:07
Town Charter, Sec. IV, Section 4.01

First Reading: November 5, 2012
Second Reading: November 13, 2012
Approved: November 13, 2012

Auburn Public Schools

RETIREMENT OF FACILITIES

When a school building becomes inadequate by virtue of age, condition, size of site, lack of need, or other overriding limitations, and cannot reasonably and economically be brought up to the current educational standards, the building should be considered for a comprehensive closing study. The superintendent will recommend to the school committee which facilities appear to justify further analysis.

The school committee may seek both professional advice and the advice of the community in making its recommendations as to the retirement of any school facility. This will permit the public, which originally acquired the property, to benefit from its recycling or retirement.

A closing study will include direct involvement by those neighborhoods considered in the study and will be concerned with all or some of the following factors:

1. Age and current physical condition of the facilities, its operating systems, and program facilities.
2. Adequacy of site, location, access, surrounding development, traffic patterns, and other environmental conditions.
3. Reassignment of children, including alternative plans according to committee policy.
4. Transportation factors, including numbers of children bussed, time, distance, and safety.
5. Alternative uses of the building.
6. Cost/savings
 - a. Personnel
 - b. Plant Operation
 - c. Transportation
 - d. Capital Investment
 - e. Alternative Use
7. Continuity of instructional and community programs.

NAMING OR RENAMING FACILITIES

Naming a district facility, or any portion of a school facility, is an important matter that deserves thoughtful attention. Personal prejudice or favoritism, political pressure, or temporary popularity should not be an influence in choosing a district facility name. When considering names of persons, a name with educational significance or inspiration should be chosen. It is also appropriate to name a district facility for physical locations; geographical areas; distinguished local, state, or national leaders whose names will lend dignity and stature to the school or facility; or significant or pertinent events.

The Auburn Public School Committee designates the following procedures to be used when naming or dedicating a school or any portion of a school facility:

- Naming or dedication requests shall be submitted in writing to the Superintendent between the months of May through July of each calendar year. Such submissions should set forth the name with sufficient biographical and/or other information for the full School Committee to consider. Included shall be a description of the person's significant or inspirational impact on the Auburn School District, noting relevant dates, actions and/or experiences.
- In October of each calendar year and at the direction of the School Committee, the Superintendent will place the dedication request(s) on the agenda of a regular School Committee meeting for consideration. The Superintendent will provide a summary of all requests received, along with a copy of each completed packet.
- The School Committee shall appoint a sub-committee of the School Committee to consider the naming or dedication request. It shall not be the responsibility of the sub-committee to make a final choice but to bring forward a rank-ordered recommendation to the Superintendent who will, in turn, bring it to the School Committee.
- Members of the subcommittee and the Superintendent will be responsible for seeking input from pertinent parties to include, but not be limited to, the local Historical Society and Town Clerk as well as a review of past Annual Reports for applicable information, etc.
- At a time determined by the School Committee, a public hearing date will be set to solicit input from all interested parties regarding the naming or renaming request(s). Notification to the community will be made with an announcement being posted on the district's website, as well as via local cable access and other appropriate media outlets.
- After such time, the item will be placed on a School Committee agenda for a formal vote. The group or individual recommended for the honor must be approved by the School Committee by a three-fifths (3/5) vote at a regularly scheduled meeting.
- After a successful vote, arrangements to officially name or dedicate a school or particular portion of a school facility will be made in a reasonable amount of time.
- Across the Auburn Public School District, no more than one site, facility or section thereof shall be named for an individual.
- The district will not incur material costs associated with naming, however prior approval must be granted by the district to ensure uniformity of any plaques or signs before being erected.

The selection of individuals distinguished by naming a school building or facility in their honor, or by placing their name in a location of honor, as well as the specific means by which the individuals are recognized, shall be at the sole discretion of the Auburn School Committee.

First Reading: April 4, 2011
 Second Reading: May 2, 2011
 Approved: May 2, 2011